



## Upper Clear Creek Watershed Association Policy

### Cost of Review Policy October 12, 2023

The Upper Clear Creek Watershed Association (UCCWA) has determined that there is a reasonable cost of review for Clean Water Act compliance applications and documentation. Referral reviews requested from land use agencies submitted by Clear Creek County, Gilpin County, Jefferson County, and cities within the watershed are exempt from this policy. This policy is applicable to all applicants requesting review documents and proposals, including Association members and non-members.

The Table below summarizes the cost of review policy for the two categories of membership in the Upper Clear Creek Watershed Association.

Member Category	Review Costs and Conditions
Authority Members	In deference to Authority members, and the contributions and participation they provide the Authority on an annual basis, a fee equivalent to fifteen (15) hours of non-charge time to the member for review and formulation of recommendations of applications and plans is allotted. This fee will be established by UCCWA on an annual basis. Costs incurred in excess of this fee will be assessed to the Association member submitting the application or plan in accordance with the Association’s Technical Consultant’s (Association TC) current hourly rates and estimated fee schedule for non-members. Association members with outstanding dues payments are required to come current with dues payments in order to qualify as a member for this review and recommendation process.
Non-Members	Non-members shall provide an initial application fee of \$2,000 along with the submittal of the requested review documents. This initial fee includes a base fee of \$400 which is non-refundable and is used to initiate the review and recommendation process. Costs exceeding \$400 will be assessed in accordance with the Association TC hourly rates up to the \$2,000 application fee. The Association TC will track all review times and expenses. If time spent on review requires less time than \$2,000, the unused portion (less the \$400 non-refundable deposit) will be refunded to the applicant. If the review requires time and expenses which exceed the \$2,000 application fee, the Association TC will provide the Association Secretary/Treasurer an estimate of the time and fee necessary to complete the review. The Association Secretary/Treasurer will notify the applicant of this review fee estimate and will require the applicant to acknowledge, in writing, that the applicant will pay the actual costs of the review as long as the review costs do not exceed more than 10% of the provided estimate. If this review does not result in an affirmative Association recommendation, a letter response from the Association will be provided to the applicant that summarizes outstanding issues and deficiencies with the application.

	<p>Should a recommendation not be secured, and additional reviews be requested by the applicant, the Association shall conduct the remaining reviews based on the Association TC's current fee schedule in order to recover the Association's costs of participating in meetings, conference calls and reviewing applications for approvals until such time as the application is approved, approved with conditions, or denied. The applicant shall also pay all Association costs associated with any appeal of the Association's decision. (All costs associated with the application review and processing, including coordination with the CDPHE, shall be paid by the applicant.)</p>
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- Because each application is unique, the Association can estimate only.
- Given the CDPHE will also review the application the Association cannot guarantee a timeline.

Estimated Application Fee Schedule\*

Application Type	Estimated Hours	Estimated Fee
• Site Application - Simple	6	\$900
- Standard	8	\$1200
- Complex	12	\$1800
Appeal	No Estimate	No Estimate

\*The complexity of the application or the completeness of the application will guide the actual fee.